

## Area 6: Public Financial Management

<b>Principle 11</b>	<b>There is central institutional and administrative capacity to develop, implement and monitor procurement policy effectively and efficiently</b>
<b>Principle 13</b>	<b>Public procurement operations comply with basic principles of equal treatment, non-discrimination, proportionality and transparency</b> , while ensuring the most efficient use of public funds and making best use of modern procurement techniques and methods.
<b>Principle approach</b>	The monitoring approach to these principles focuses on segments of transparency of critical procurement information and data on the level of central procurement authority as well as contracting authorities in the state administration that allows all interested parties to gain immediate insight into the results of the procurement system's functioning

<b>INDICATOR 1</b>	<b>Availability of public procurement related information to the public</b>		
<b>Indicator focus and general methodological remarks</b>	Indicator is focused on the availability and accessibility of information about the annual public procurement process to the public. It looks in detail whether the central procurement authority and key contracting authorities publish annual plans and reports, as well as how informative for the interested public is the central public procurement portal. Additionally, it looks into the percentage of public procurement processes done in an open and competitive procedure. The indicator is based on review of official documentation.		
INDICATOR ELEMENTS			
Element #	Element formulation	Weight	Element data source
E.1	Central procurement authority regularly reports to the public on implementation of overall public procurement policy	2	<ul style="list-style-type: none"> <li>Official website of the central procurement authority</li> <li>Public procurement portal</li> </ul>
	Element methodology		Point allocation
	Reporting to the public means report availability either through the website of central procurement authority or national procurement portal.		0 if there is no regularity in publishing

	<p>Central procurement authority is a national level institution responsible for the design and steering of public procurement policy in a country.</p> <p>The reports covering the <b>last three full calendar years</b> are taken into consideration.</p>		<p>1 if reporting is annual but one of the reports from the last three calendar years is missing 2 if reporting is annual and covers all three calendar years</p> <p><b>Maximum points: 4</b></p>
Element #	Element formulation	Weight	Element data source
E.2	<p>Central review body regularly reports to the public on procedures for protection of rights of bidders in public procurement</p>	2	<ul style="list-style-type: none"> <li>Official website of the central review body</li> <li>Public procurement portal</li> </ul>
	<p>Reporting to the public means report availability either through the website of review body or national procurement portal.</p> <p>Central review body is an independent body for handling complaints for protection of rights in public procurement procedures.</p> <p>The reports covering the <b>last three full calendar years</b> are taken into consideration.</p>		<p>0 if there is no regularity in publishing 1 if reporting is annual but one of the reports from the last three calendar years is missing 2 if reporting is annual and covers all three calendar years</p> <p><b>Maximum points: 4</b></p>
Element #	Element formulation	Weight	Element data source
E.3	<p>Reporting on public procurement is by the central procurement is citizen-friendly and accessible</p>	1	<ul style="list-style-type: none"> <li>Official website of the central procurement authority</li> <li>Public procurement portal</li> </ul>
	<p><b>Element methodology</b></p> <p>Citizen-friendly reporting means that reporting practice from E1 fulfils following criteria:</p> <ol style="list-style-type: none"> <li>1. Reports contain reader-friendly summary on the main outcomes within reporting period.</li> <li>2. Reports contain visual presentations (graphs or similar) of the main procurement outcomes</li> <li>3. All reports are published at clearly designated website location and available with maximum three clicks from the homepage.</li> </ol> <p>Points will be allocated only if reports covering minimum one year within the last two calendar years are citizen friendly. <b>If the score in E1 is zero, this element automatically receives zero points</b></p>		<p><b>Point allocation</b></p> <p>0 if reporting does not meet single criterion or it meets only one 1 if two criteria are met 2 if all criteria are met</p> <p><b>Maximum points: 2</b></p>
Element #	Element formulation	Weight	Element data source
E.4	<p>Public procurement portal is user-friendly</p>	1	<ul style="list-style-type: none"> <li>National public procurement portal</li> </ul>
	<p><b>Element methodology</b></p> <p>Researchers check whether the central public procurement portal has the following functions/content:</p> <ol style="list-style-type: none"> <li>1. It does not require registration to use its search functionalities and view documentation,</li> </ol>		<p><b>Point allocation</b></p> <p>0 if maximum 2 functions are available 1 if 3 or 4 functions are available 2 if 5 or 6 functions are available.</p> <p><b>Maximum points: 2</b></p>

	<ol style="list-style-type: none"> <li>2. Access to full tender documentation is free of charge (no subscription fees or any similar monetary barrier)</li> <li>3. It contains explanation of key public procurement terms (glossary)</li> <li>4. Includes a guide on how to use its functions (textual or multimedia format)</li> <li>5. Includes frequently asked questions (FAQ) section or document</li> <li>6. Searchability function includes at least: free text search, notice type, contracting body, time period.</li> </ol> <p>In case the country does not have a functional central public procurement portal – a searchable online database for publishing all the documentation on public procurement – at the time of monitoring, <b>zero points are automatically awarded.</b></p>		
Element #	Element formulation	Weight	Element data source
E.5	Central-level contracting authorities regularly publish annual procurement plans	2	<ul style="list-style-type: none"> <li>• Official websites of sample contracting authorities</li> <li>• Public procurement portal</li> </ul>
	Element methodology	Point allocation	
	Sample of central-level contracting authorities includes all ministries (including offices of ministers without portfolio where they exist). Regularity of publishing means that procurement plans are available <b>for the current and last calendar year</b> at the time of monitoring (researchers will determine if the plans are up to date by checking with institutions/ministries directly or by sending FOIs if needed).		<p>0 if sample central-level contracting authorities do not publish procurement plans</p> <p>1 if all sample contracting authorities published procurement plans for at least the current calendar year</p> <p>2 if all sample contracting authorities published procurement plans for the current and last calendar year</p> <p><b>Maximum points: 4</b></p>
Element #	Element formulation	Weight	Element data source
E.6	Central-level contracting authorities regularly publish annual procurement reports	2	<ul style="list-style-type: none"> <li>• Official websites of sample contracting authorities</li> <li>• Public procurement portal</li> </ul>
	Element methodology	Point allocation	
	<p>Sample of central-level contracting authorities is the same as in E.5.</p> <p>Regularity of publishing means that annual procurement reports are available <b>for the last two calendar years</b>, considering deadline for their production and publishing.</p> <p>Publishing of procurement reports through either website of contracting authorities or public procurement portal is sufficient under this element provided that these are reports on individual sample institutions and</p>		<p>0 if sample central-level contracting authorities do not publish procurement reports</p> <p>1 if all sample contracting authorities published procurement reports for at least one calendar year</p> <p>2 if all sample contracting authorities published procurement plans for the last two calendar years</p>

	not consolidated reports with aggregated data compiled by central procurement authority.			<b>Maximum points: 4</b>		
<b>Element #</b>	<b>Element formulation</b>	<b>Weight</b>	<b>Element data source</b>			
E.7	Central procurement authority publishes open procurement data	1	<ul style="list-style-type: none"> <li>Official website of the central procurement authority</li> <li>Public procurement portal</li> </ul>			
	<b>Element methodology</b>		<b>Point allocation</b>			
	<p>Publishing open procurement data means publishing datasets that are:</p> <ul style="list-style-type: none"> <li>In an open format, which renders this data machine-readable (CSV, XLS, XML, JSON, RDF, TXT etc.</li> <li>Downloadable by different users.</li> <li>Free of charge.</li> </ul> <p>All criteria listed need to be met for point allocation. Open datasets need to be published at the website of the central procurement authority, or open data portal.</p> <p>Any data relevant for the procurement policy cycle will be considered (researchers will agree on common approach in case of discrepancies).</p>		<p>0 if no open data on public procurement exists  1 if sporadic datasets on public procurements are published  2 if option to export data in an open format is available on the central procurement portal</p> <p><b>Maximum points: 2</b></p>			
<b>Element #</b>	<b>Element formulation</b>	<b>Weight</b>	<b>Element data source</b>			
E.8	Open and competitive procedures are the main method of public procurement	2	<ul style="list-style-type: none"> <li>Annual public procurement reports</li> </ul>			
	<b>Element methodology</b>		<b>Point allocation</b>			
	<p>Researchers check the annual percentage of open and competitive procedures vs. all the other procedures in the country.</p> <p>Share is determined by using the annual report on public procurements by central procurement authority for the last calendar year.</p> <p>If the E1 is scored with zero points, <b>this element is automatically awarded zero points.</b></p>		<p>0 if the percentage of procedures other than competitive is higher than 15%</p> <p>1 if the percentage of procedures other than competitive is 15% or lower, but higher than 5%</p> <p>2 if the percentage of procedures other than competitive is up to 5%</p> <p><b>Maximum points: 4</b></p>			
<b>TOTAL POINTS</b>	0-5	6-9	10-13	14-17	18-21	22-26
<b>FINAL INDICATOR VALUE</b>	<b>0</b>	<b>1</b>	<b>2</b>	<b>3</b>	<b>4</b>	<b>5</b>